

FLORIDA INTERNATIONAL UNIVERSITY

College of Education

Graduate Recommendation Form

~Confidential~

To the Applicant — Please complete the section below. Request that the recommender complete steps 2 and 3 of the form and sign and date it before sending it via postal mail.

Applicant's Personal Information (Must be typed or printed legibly)	
STEP 1:	
Name: Last _____	First _____ Middle _____
Panther ID: _____	E-mail Address: _____
Address: Street _____	Apartment # _____
City _____	State _____ Zip _____
Phone: Daytime () _____	Evening () _____ Fax () _____
Entry Term (check one): Fall _____	Spring _____ Summer _____ Entry Year: _____

To the Recommender — Please complete steps 2 and 3, and sign and date the form. If you prefer to use your own letterhead and format, feel free to do so, but please attach this form to your letter. Thank you for your assistance.

Recommender's Information (Must be typed or printed legibly)	
STEP 2:	
Name: Last _____	First _____ Middle _____
Position/Title: _____	College/Company/Organization: _____
College/Company/Organization Address: _____	
City _____	State _____ Zip _____
Phone: Daytime () _____	

STEP 3:
The Admission Committee would appreciate your candid appraisal of the applicant.
<ul style="list-style-type: none">○ How long have you known the applicant? _____○ In what capacity have you known the applicant? _____○ What is your overall recommendation?<ul style="list-style-type: none"><input type="checkbox"/> Strongly recommend<input type="checkbox"/> Recommend<input type="checkbox"/> Recommend with some reservation<input type="checkbox"/> Do not recommend

STEP 3 continued:

Please rate the applicant in the following areas:

	Outstanding (Top 2%)	Superior (Top 10%)	Good (Top Third)	Fair (Middle Third)	Poor (Bottom Third)	Unable to judge
Intellectual Ability						
Ability to Work with Others						
Ability in Written Expression						
Ability in Oral Expression						
Ability in Technology						
Maturity						
Initiative/Independence						
Creativity/Originality						
Potential for Career Advancement						

- What are the applicant's primary strengths and weaknesses? If possible, please describe specific instances or accomplishments that demonstrate them. Describe the applicant's current assignment and special responsibilities, if applicable.

STEP 3 continued:

- Please assess the applicant in the following areas:
 - 1.) Area of specialization (technical knowledge, analytical ability, attention to detail, etc.)
 - 2.) Potential for achievement in graduate study
 - 3.) Potential for professional achievement

Signature: _____

Date: _____