College of Education  
Technology Committee Meeting  
February 6, 2007

Members Present: Robert Vos (Chair), J. Sandiford, D. Sheridan, O. Parrales, A. Rodriquez, P. Barbeta, L. Myers, M. Weinstein, M. Barantovich, B. Ritzi

Agenda was approved.  
Minutes December 5, 2007 were approved

FIU Technology UTS Update

- University Microsoft Sharepoint system is coming.
- Students were moved to G-mail in January. There were some problems initially with the system being slow and students not knowing how to log in. These were resolved. Students’ emails from the previous system were not migrated.
- Faculty will be migrating to Exchange in July.
- Faculty resource center is up and running
- WebCT Spring semester went better this Spring than in Fall. There are still some issues with students getting inputed. Campus education 6 will be used by Summer. It will take one full year to be completely migrated.
- Vista and Office 2007 are available and supported.

COE Office of Technology Report

- Update on PAC students – still problems with supervision and leaving lab on-time so next class can start on time. Dr. Vos will talk with PAC personnel regarding these ongoing issues and invite PAC representative to a COE Technology Committee meeting.
- COE Office of Technology Faculty support: Faculty have expressed concerns regarding lack of clarity regarding procedures to the support from COE Office of Technology. There seems to be a need for improved communications regarding these procedures. The following recommendations were made
  - COE Office of Technology needs to prepare a short document on support procedures (e.g., fixing equipment, troubleshooting hardware or software problems). This should be a handout or card that faculty can keep easily available to them or it could be some form that they find easily on-line.
- COE system is unclear with respect to obtaining new materials. Should requests go through the department to this committee? Oscar needs to discuss this issue and other related to COE-wide technology with the administrative council and report back to this committee.
- Oscar was requested to provide a short report for the COE Technology Committee members to share to their respective departments regarding the issue of support and technology requests. This should be submitted to the COE Technology Committee members at the March meeting. In addition, this report could be made by Oscar or Rob at Faculty Assembly.
- COE Website: Oscar is meeting with Carmen to discuss the COE website. It is recommended by this committee that the separate department websites be eliminated and that there be only one standard site that houses the college and the departmental information.
- Oscar was requested to prepare a document that provides faculty with the procedures on how website changes are to be made.
COE Technology-related Announcements
  • Efolio system is going to Taskstream Summer 2008
  • Committee reported that we are understaffed for Efolio
  • The COE will need to keep efolio running because those data will not be migrated.
  • Now instituted is a $20 lab fee per student per technology class. The funds are to go into an account for the lab maintenance. Spring 2008 is the first semester to get lab fees. Oscar was requested to provide a money report to the COE Technology Committee regarding lab fees.

Old Business
  • Instructors using the labs will have the ability to print in labs only through the lab assistant.
  • Dr. Vos is going to review the COE Technology Report

New Business
  • There was a discussion related COE listservs. It was recommended that they be developed and run out of the COE. There should be one at the undergraduate, masters and doctoral levels.

Recorder: Patty Barbetta