

NEW GA INSTRUCTIONS: Complete form and attach a copy of your **resume**. Also obtain the signature of an FIU faculty member, Program Leader, or Administrator who has agreed to recommend you as an ideal candidate for a graduate assistantship. **Signed application and official resume to be returned to the SEHD Office of Graduate Studies-ZEB 310**

RETURNING GA INSTRUCTIONS: Complete form and attach a copy of your **unofficial transcripts** for the semesters in which you previously held a SEHD Graduate Assistantship. Then obtain the signature of an FIU faculty member, Program Leader, or Administrator who has agreed to recommend you as an ideal candidate for a graduate assistantship. *Also, below list all previous SEHD Assistantships.* **Signed application and unofficial transcripts to be returned to the SEHD Office of Graduate Studies-ZEB 310**

STUDENT INFORMATION:

DATE OF REQUEST: _____

Student Name: _____ PantherSoft ID: _____

Address: _____

Email: _____ Telephone: _____

Check one: International Student Out-Of-State Student Florida Resident

Program & Department: _____ Degree: M.S. Specialist Ed.D. Ph.D.

TYPE OF AID REQUESTED (Check all that apply):

- Teaching Assistant
- Research Assistant
- Graduate Assistant

- Matriculation Fee Waiver* (work 20 hrs. week)
- Out-of-State Tuition Waiver* (work 10 hrs. week)

TERM(S) FOR WHICH AID IS BEING REQUESTED: Fall Yr. _____ Spring Yr. _____ Summer Yr. _____

Recommending Faculty Name: _____ Recommending Faculty Signature: _____

RETURNING GAs Only: List and briefly describe previously held SEHD assistantships by semester and year.

This section will be completed by the Office of Graduate Studies

Assigned Responsibilities:

Assigned Supervisor: _____ Department or Office: _____

(E&G/C&G) Account #s: _____ OGS Authorized Signature: _____

NOTE:

- Student must be accepted into a current degree program in SEHD and be enrolled full time for tuition waivers (i.e., 9 graduate credit hrs. during Fall & Spring semester & 6 graduate hrs. during some combination of Summer A, B, or C).
- *Student must be employed in the College for 10 to 20 hrs. per week to obtain Out-of-State or Matriculation Fee Waiver. Out-of-state student working 10 hours only are eligible to pay in-state tuition rates, but no fee waiver is provided. In-state or out-of-state GAs must work 20 hours per week for a tuition fee waiver (which pays 80% of the tuition cost minus fees). **No other employment permitted.**
- Incomplete applications will not be acted upon. It is the responsibility of the student to assure completion of the application.
- Additional critical GA information can be found at <http://gradschool.fiu.edu/GraduateAssistants.html>
- Questions contact SEHD Office of Graduate Studies at (305) 348-2723 or sbarcena@fiu.edu